



Role: Project Manager
Company Overview

Location: Barrie, ON (or Remote)

Sylogist is the parent company to a network of innovative companies that provide mission-critical ERP and CRM solutions, including fund accounting, case management, grant management and payroll, to public service organizations. Sylogist's customers include all levels of government, non-profit organizations, nongovernmental organizations, and educational institutions, as well as public compliance driven and funded companies.

Our team is collaborative, enthusiastic and delivers on our promises. If you want to apply your skills to improve trusted technology that supports over 2000 customers around the world, then let's talk! To learn more, check out our careers page at www.sylogist.com

Position Overview

Sylogist's *pavliks.com division* has been in business for 52 years starting off as a Marketing and Advertising company and then evolving to Technology in 1996. Since 1996, *pavliks.com* has been focused on 2 main areas of technology. One being IT Support services where we look after and monitor 100+ different networks on behalf of clients. These networks range in size from 1 server to 20+ servers. Our clients in this area of the business are mainly within 100 km of our office here in Barrie.

Focusing on Microsoft products, we provide services for the full software development lifecycle from requirements analysis, business process re-engineering, coding, testing, deployment, database development and management, and administration and user support.

Our Barrie, ON office is currently in need of a Project Manager with excellent communication skills who can deliver customer projects on time. The successful candidate will also help resolve complex business problems and offer excellent technical support.

This is a fantastic opportunity to engage in a positive and creative work environment that offers excellent benefits and a flexible schedule.

Responsibilities Include:

- Manage multiple simultaneous projects using primarily Agile/Scrum methodologies
- Assist in technical proposal development and other business development activities
- Develop project plans and work breakdown structures
- Identify resource conflicts; manage schedule and risk
- Ensure deliverables are accomplished on schedule
- Conduct business analysis and develop requirements
- Communicate project status, risk and schedule changes; manage customer expectations
- Ensure proper documentation of all project phases
- Provide weekly updates to company executive staff regarding project progress and issues

Desired Knowledge, Skills and Experience

- PMP, Certified Scrum Master or advanced degree required
- 5+ years' project management experience with proven track record in managing complex software development projects
- Familiarity with Microsoft stack technologies and Dynamics 365/CRM

- Must be eligible to obtain federal and state government security clearance
- Excellent written and oral communication skills
- Demonstrated understanding of projects from the perspective of both client and business
- Flexible and willing to accept a change in priorities as necessary
- Strong attention to detail
- Some travel to customer sites expected
- Ability to obtain a government security clearance, if needed

Sylogist is headquartered in Calgary, Alberta, Canada with regional offices in Barrie, Ontario, Canada, Atlanta, Georgia, Littleton, Colorado, Washington, DC and Shawnee, Oklahoma in the United States of America and Oxford, Oxfordshire in the United Kingdom

Interested candidates should send their resume, references, and compensation expectations to careers@sylogist.com with **“Project Manager - Barrie”** in the subject line.

All candidates must provide proper employment documentation showing immediate eligibility to work in Canada or US. Sylogist does not offer sponsorships.

Sylogist is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status, or any other characteristic protected by law.