



Role: Quality Assurance Specialist

Location: Remote

Company Overview

Sylogist is the parent company to a network of innovative companies that provide mission-critical ERP and CRM solutions, including fund accounting, case management, grant management and payroll, to public service organizations. Sylogist's customers include all levels of government, non-profit organizations, nongovernmental organizations, and educational institutions, as well as public compliance driven and funded companies.

Our team is collaborative, enthusiastic and delivers on our promises. If you want to apply your skills to improve trusted technology that supports over 2000 customers around the world, then let's talk! To learn more, check out our careers page at www.sylogist.com

Position Overview

The successful candidate will be responsible for ensuring a high level of quality control across various applications within our product solution by testing fixes and features within an agile development environment. This position reports to the QA Manager.

Responsibilities Include:

- Executing functional test plans across all products.
- Assessing and testing fixes and features from development.
- Documenting test executions, test results and software bugs.
- Reproducing problems reported internally and externally.
- Designing new and maintaining existing test cases.
- Assisting in automation test building and migration.

Desired Knowledge, Skills and Experience

- Strong analytical and problem-solving ability and detailed oriented.
- Ability to provide clear and precise information in both written and verbal communications.
- Excellent interpersonal skills working in a team environment.
- Self-motivated, capable of working and learning independently.
- Previous software testing experience.
- Great attitude, personal initiative, time management, and disciplined work ethic.
- Ability to be flexible, versatile, and adapt as multiple tasks, projects and timelines necessitate.

Nice to Have

- Financial Accounting, Payroll, or Human Resource software experience.
- Microsoft Business Central experience with core financial modules.
- Experience with Serenic Navigator or NaviPayroll is a plus.
- Knowledge of accounting software, with knowledge of fund accounting and/or governmental experience.
- Financial Accounting, Payroll, or Human Resource software experience.
- Familiarity with an Agile development process.

Sylogist is headquartered in Calgary, Alberta, Canada with regional offices in Barrie, Ontario, Canada, Atlanta, Georgia, Littleton, Colorado, Washington, DC and Shawnee, Oklahoma in the United States of America and Oxford, Oxfordshire in the United Kingdom

Interested candidates should send their resume, references, and compensation expectations to careers@sylogist.com with **“QA”** in the subject line.

All candidates must provide proper employment documentation showing immediate eligibility to work in Canada or US. Sylogist does not offer sponsorships.

Sylogist is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status, or any other characteristic protected by law.