



**Role:** Senior Business Analyst

**Location:** Remote

### **Company Overview**

Sylogist provides mission-critical ERP and CRM solutions, including fund accounting, case management, grant management and payroll, to public service organizations. Sylogist's customers include all levels of government, non-profit organizations, nongovernmental organizations, and educational institutions, as well as public compliance driven and funded companies.

Our team is collaborative, enthusiastic and delivers on our promises. If you want to apply your skills to improve trusted technology that supports over 2000 customers around the world, then let's talk! To learn more, check out our careers page at [www.sylogist.com](http://www.sylogist.com)

### **Position Overview**

Sylogist develops and delivers comprehensive, mission-critical cloud ERP solutions for nonprofits (NPO) and international non-governmental organizations (NGO) and is a Gold ERP and ISV vendor and a development partner for Microsoft.

Sylogist is looking for an enthusiastic and proactive individual to serve as a Senior Business Analyst in our agile development environment for our ERP solution. The successful candidate has the exceptional analytical and communication skills needed to interpret the needs of multiple stakeholders and find solutions addressing the business requirements. Additionally, this person is passionate about driving innovation as well as championing improvements and enhancements based on existing customer feedback and who is energized by tackling new challenges each day. This position is a member of the team under our Director, User Experience and Platform Strategy.

### **Responsibilities Include:**

- Establish knowledge of customer business challenges and priorities to translate into opportunities.
- Translate high-level objectives into user stories, functional requirements, and wire frames that are testable and measurable.
- Participate in backlog grooming and sprint planning where appropriate.
- Develop user stories, use cases, process flows and system interaction diagrams.
- Assist Product Manager in prioritizing SCRs for each sprint.
- Collaborate with Development and participate in SCRUM meetings for faster iteration and clarification on requirements and the supporting use cases.
- Perform functional testing in parallel with QA.
- Serve as a SME to assist User Documentation and Sales/Marketing in preparation for product releases.
- Deliver UAT and release notes and provide additional release/deployment support, as needed.
- Assist with the development of standard templates to write requirements, use cases, and process flows accurately and concisely.

- Contribute to the evolution of the company's agile practices, processes, and tools.

#### **Desired Knowledge, Skills and Experience Include:**

- A bachelor's degree and a minimum of 5 years of experience in a Business Analyst role working specifically with enterprise software solutions.
- Experience in requirement management in an agile environment.
- In-depth knowledge of accounting and business processes is required with specific knowledge in the Non-Profit markets a plus.
- Strong skills in verbal/written communication, presentations, time management, and disciplined work habits.
- Experience with Serenic Navigator or Microsoft Dynamics BC/NAV is a plus.
- Microsoft Office skills (Word, Excel, PowerPoint, Visio) are required.

#### **What we look for in you**

- You like to have fun!
- You have a positively great attitude.
- You have a broad set of technical skills.
- You want to be a creator.
- You know you don't have all the answers but have a deep desire to learn everything.
- You have strong leadership skills; people want to work with you.
- You are an intuitive problem solver.
- You are proactive, take initiative and thrive in a fast-paced, empowered work environment.

Sylogist is headquartered in Calgary, Alberta, Canada with regional offices in Barrie, Ontario, Canada, Atlanta, Georgia, Littleton, Colorado, Washington, DC and Shawnee, Oklahoma in the United States of America and Oxford, Oxfordshire in the United Kingdom.

Interested candidates should send their resume, references, and compensation expectations to: [careers@sylogist.com](mailto:careers@sylogist.com).

All candidates must provide proper employment documentation showing immediate eligibility to work in Canada or US. Sylogist does not offer sponsorships.

Sylogist is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status, or any other characteristic protected by law.